

Establishing Your Canvas Parent Account

This message is intended for students and parent/guardians currently enrolled in a standards-based instruction course. This message includes information on how to access your student's Canvas account.

Your child's instructional program is now available to you in AASD's learning management program known as Canvas. As a parent/guardian, you are registered as an "observer." This means you will see everything your students sees in Canvas. Canvas will provide grade-book information as well as updates on upcoming and/or late assignments, the calendar of activities for the course and even insight into the content shared with the students.

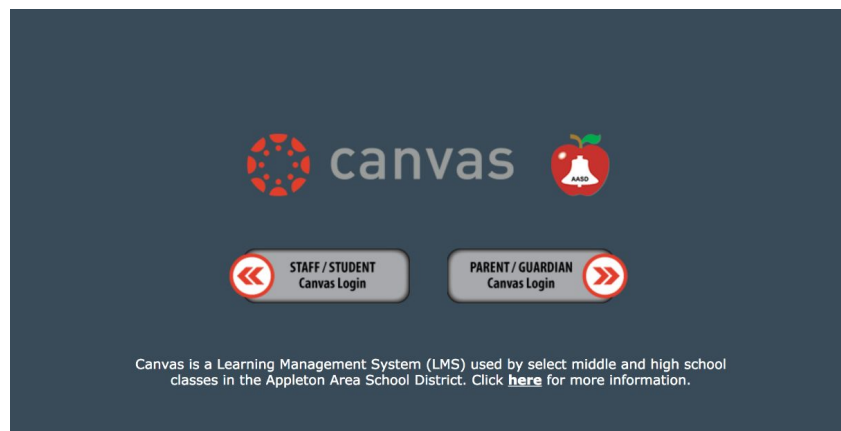
The directions on this page will assist you in setting up your account and password for Canvas.

Step 1

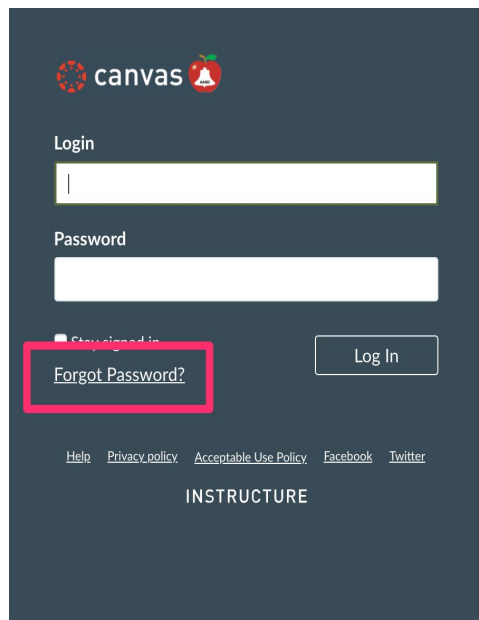
- Go to Appleton North's Website (north.aasd.k12.wi.us).
- Hover over the "Teaching and Learning" Tab.



- Click on Canvas. You will see the image below.

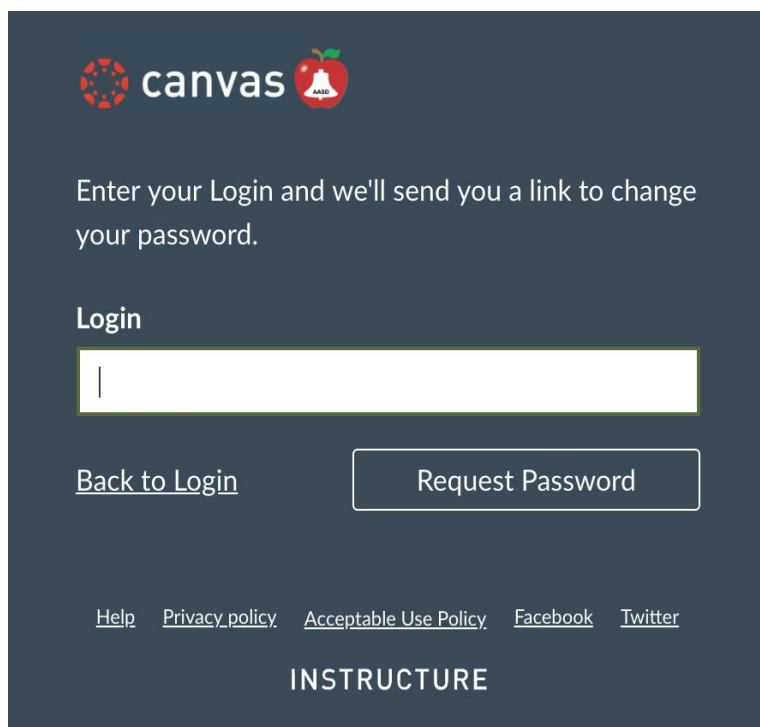


- Click the Parent / Guardian Canvas Login Button.
- Look at the lower left side of the screen, and find the phrase "Forgot Password".
- Click on the words, "Forgot Password".



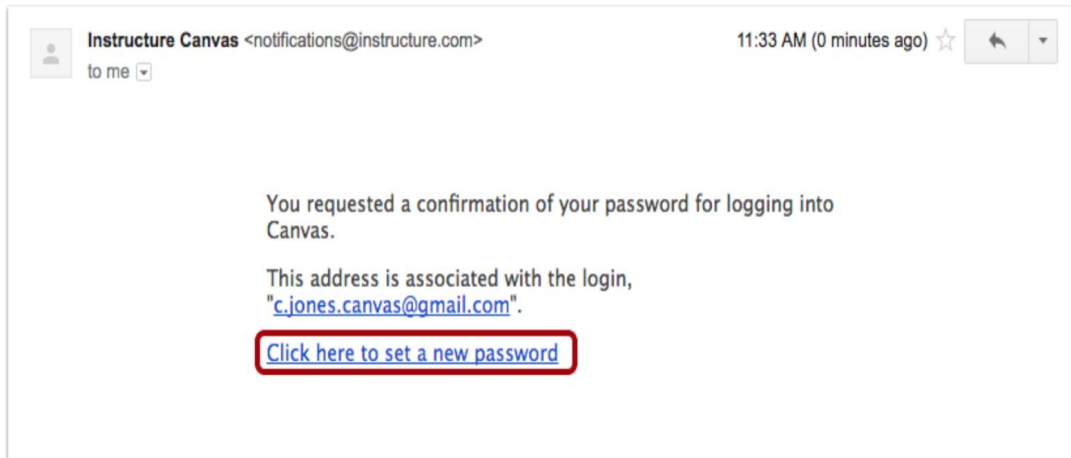
Step 2: Establishing Your Account

- You will see the image below.
- Under Login, enter the e-mail address **you use to access your Infinite Campus account.**
- Select, “Request Password”

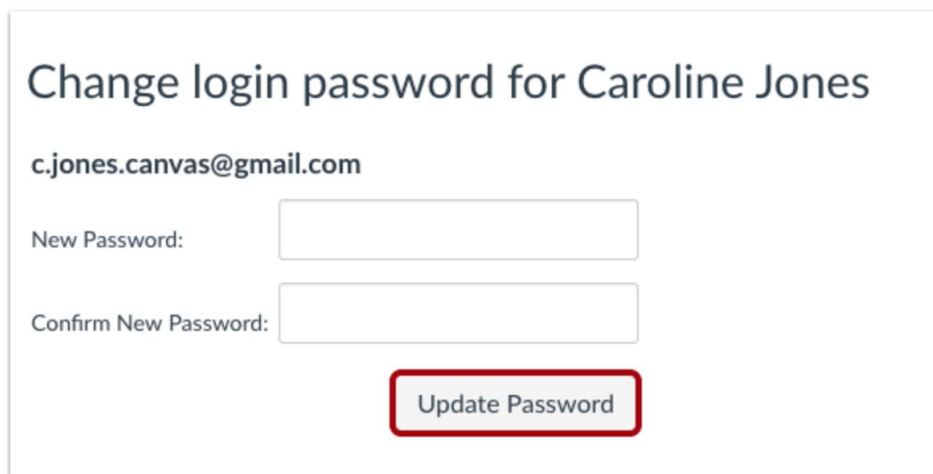


Step 3: Confirm Your Email

- Check your email.
- When an email arrives from Instructure Canvas, open the email and click the link within the message which verifies your account. If you do not receive an email, some email systems have a clutter or junk file for unfamiliar senders. Please check that folder.



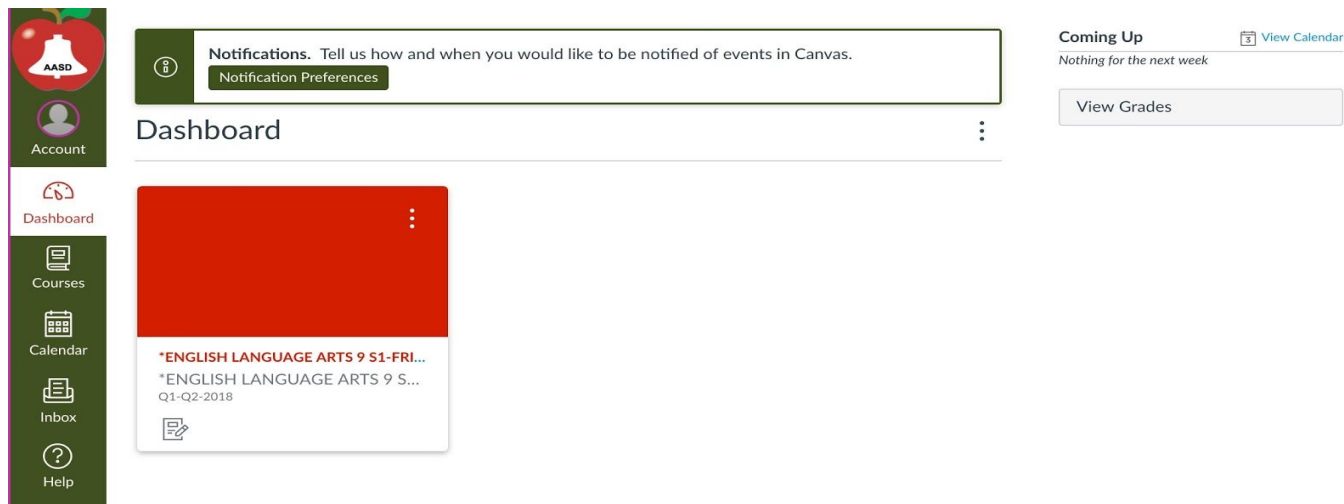
- In the email, you will be directed to set up a new password.
- A password for Canvas must have 8 characters.



The image shows a web form titled 'Change login password for Caroline Jones'. Below the title is the email address 'c.jones.canvas@gmail.com'. There are two input fields: 'New Password:' and 'Confirm New Password:'. At the bottom of the form is a button labeled 'Update Password', which is highlighted with a red rectangular box.

Step 4: Canvas Dashboard

- When you enter Canvas, you will land on the Canvas Dashboard.
- Your student's courses are listed on the front page.
- Click on the course to enter the course, you will see everything your child sees within the course.
- Because Canvas is linked to data from Infinite Campus, if you have multiple children enrolled in the AASD 7-12 system, you will see all their courses on the dashboard.
- Click on a tile on the dashboard to review the course.



The screenshot shows the Canvas Dashboard interface. On the left is a dark green sidebar with icons and labels for Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area has a white header with a notification banner that says "Notifications. Tell us how and when you would like to be notified of events in Canvas." with a "Notification Preferences" button. Below the header is the word "Dashboard" and a large red rectangular placeholder. Underneath the placeholder are two course tiles for "ENGLISH LANGUAGE ARTS 9 S1-FRI..." and "ENGLISH LANGUAGE ARTS 9 S... Q1-Q2-2018". On the right side, there is a "Coming Up" section with a "View Calendar" link and a "View Grades" button.

For additional information, consider using the following link:

- [What is the Observer role?](#)
- [How do I set my Canvas notification settings?](#)

If you have further questions or concerns about accessing Canvas, please contact the Tech Coach in your building. Please contact your child's school for this contact information.