

Alumnus Transcript Request

Appleton North High School

If you are an alumnus of Appleton North High School and need a transcript, please use this form to request a transcript. There is a \$5.00 fee for processing. Please mail \$5.00 for each transcript to the address on the bottom of this form.

Students that graduated more

than 5 years ago may request a transcript (\$5.00 fee per transcript) from the **Attendance and Enrollment Office** at 920 832-6116 or write to: Attendance and Enrollment Office, 120 E. Harris St., P.O. Box 2019, Appleton, WI 54911

Office Use Only:

Date Received: _____ Date Mailed: _____
Date Faxed: _____ Date Emailed: _____
Date Given to School Counselor: _____ Date Returned to Student: _____
-Transcript -ACT -SAT - Tri-Fold
- Schedule - Profile - Fee Wvr - Resume
-College Applica. - College Applica. -Common Applica. - Letter(s) of
On-line Form (School Counselor Page) (Paper Form) Recomm. Form
-Secondary School Report - Scholarship Form - Insurance - Check Amount:
(School Counselor Completed) Proof of Grades _____

Section A – Personal Information

This is for identification purposes. **Do not** indicate the location where you want your transcript sent in this part!

First Name: _____ **MI:** _____ **Last Name:** _____

Last Name at Time of Graduation: _____

Current Address: _____
_____ **Apt #:** _____

City, State: _____ **Zip-Code:** _____

Country: (if outside the US): _____

Phone Number _____ - _____
Country Code (if outside US) Area Code Local Number

Graduation Year from North: _____ **Date of Birth:** ____/____/____
MM DD YYYY

If not Graduate, what were dates of attendance? _____ **through** _____

Section B – Sending Information

Please indicate the location where you want your transcripts sent

Name of Requesting Institution: _____

Mailing Address: _____
_____ **P.O. Box:** _____

City, State: _____ **Zip-Code:** _____

Country: (if outside the US): _____

I have enclosed \$5.00 cash/money orders with this transcript request. (We do not accept personal check or credit cards payments.)

Please submit money and transcript request form to: Appleton North High School, School Counseling Office, 5000 N. Ballard Rd, Appleton, WI 54913.