

## **Scheduling Policies & Expectations -- 2020-21**



It is important that students carefully select their courses and review their choices during the registration process. The types of courses offered, the number of sections available, and the number of staff needed is based on the courses students select. It is VERY IMPORTANT that before a student signs up for a course, he/she carefully reads the description of the course. When students request courses during the course selection process, they have contracted to pursue their chosen courses to completion. Students must take responsibility for making informed choices. Much time and many resources are devoted to creating a master schedule that serves the needs of our students best. Late schedule changes often create complications in our allocations of valuable resources. We thank you in advance for your careful consideration of course corrections and change policies.

### **Full Time Student Minimum Requirements**

- Grades 9, 10, and 11 must be registered for a minimum of 6 credits
- Grade 12 must be registered for a minimum of 5 credits
- Students in grades 9 and 10 who have:
  - 6 credits will have a study hall each semester
  - 6.5 credits will have a study hall one semester
  - 7.0 credits will have no study halls

*\*\*Study halls will not be assigned in the schedule until the first day of school*
- Juniors who have not taken a full class load (7 credits/classes) may be eligible to have Junior Privilege.
- Seniors who have not taken a full class load (7 credits/classes) may be eligible to have Senior Release.  
*(ALL Releases and Privileges are CONDITIONAL and require students to maintain good academic and behavioral standing)*

**Course changes after June 5 will not be made for the following** : Student desires a different time for release/privilege, lack of interest in the course, work-related reasons, extracurricular participation or a teacher change request.

**Reasons for which schedule corrections will generally be made include**: a Senior needs to meet graduation requirements, a requested level change by a teacher and student, student's success or failure in summer school necessitating a change, health reasons, eSchool enrollment, or the student not meeting the prerequisites for the course.

### **Drop Policy**

Students may be allowed to drop a course without penalty during the 5th week of each semester and at the end of semester 1. Outside of the 5th week, any course dropped will result in a grade of WF (Withdrawal Failure). This grade is computed as an F in the student's grade point average. Students may add a course during the first week of each semester.

### **Appleton eSchool information**

Students may enter eSchool course selections during "Decision Days"; however doing so only provides notification - NOT ENROLLMENT. eSchool enrollment to any classes for 2020-21 will not begin until the 3rd week in August. See eSchool website for more enrollment information.

Students that have never taken an eSchool class must take their first class in addition to the required minimum credits by grade. After students have successfully completed an eSchool course they may take up to 2 eSchool classes as part of the required minimum courses.

